

Calder Vale St. John's CE Primary School

Headteacher: Mrs Helen Hesketh
Email: head@caldervale.lancs.sch.uk
www.caldervale.lancs.sch.uk
Tel: 01995 603016

Dear Parents/Carers,

LCC policy is that the school must be closed in the event that the school premises are not fit for purpose. The fact that the roads are blocked and the yard is full of snow does not mean that we must close. A risk assessment must be undertaken. This covers such things as fire exits and access to the air ambulance service in case of an emergency. In addition to this I have to be reasonably sure that staff are able to get to work.

In the event of heavy overnight snow which may block the access road, either I or one of the governors who lives near to the school will carry out a risk assessment of the premises hopefully before 7.30 a.m. In addition to this I will contact key teaching staff by telephone to assess the likelihood of them being able to get to school.

Breakfast Club – Breakfast Club staff will endeavour to be open school at 7.45am, however, please telephone school before setting off with your child to ascertain that staff have been able to get to school. This will ensure that journeys are not made unnecessarily in difficult conditions.

Lancashire Integrated Transport Services will inform parents directly if bus or taxi arrangements are affected. Parents will need to make their own arrangements as to how they get the children to school if the transport service is cancelled.

In the event that the school cannot be opened then parents will be notified by telephone (text or call) that the school is closed. In the event of a school closure we would hope that all parents would be notified by 8.15 a.m. This should hopefully prevent pupils from arriving to find the school is closed.

If the school is closed then any pupil who arrives at Scorton School will be accommodated as best as possible. The same policy will apply in the event that Scorton School is closed and Calder Vale is open. This is LCC policy. Please do not bring children to Scorton unless you have been informed that Calder Vale School is closed.

Yours sincerely,

Mrs Helen Hesketh



Calder Vale St. John's CE Primary School

Headteacher: Mrs Helen Hesketh
Email: head@caldervale.lancs.sch.uk
www.caldervale.lancs.sch.uk
Tel: 01995 603016

Snow Policy 2016-2017

Heavy snow whilst the children are in school:

In the event of very deep snow during the day parents will be informed by telephone if there is a need to close the school early. If parents are concerned about their journey to collect children they should telephone school. In the event of the school being unable to contact parents or their authorised emergency contacts, Mrs Hesketh will decide if affected children should remain in school or be sent home with other parents. Staff will leave the school as soon as all the children have left.

Heavy snow overnight:

Should there be a heavy snowfall overnight, which results in the road to school becoming blocked; **Mrs. Walton and Mrs. Kelsall** will telephone Mrs Hesketh to inform her of the situation. Please see the attached letter for more details of closure procedures.

If school is closed parents and staff will be contacted as soon as the decision is made to close. Staff will contact the following:

Mrs Walton and Mrs Kelsall will contact:

Mrs Hesketh

Mrs Hesketh will contact:

The District Office, Mr Ingleson (Chair of Governors), Mr Baldwin, Mrs Woodhouse, Mrs Southward, Mrs Kelsall, Mrs Alderson, Mrs O'Brien (M, Th), School Transport, Minibus Drivers - Mr Elliott (F)

Mrs Woodhouse will contact:

Mr & Mrs Pickard (Stanley), Mrs Dickinson/Mr Walden (Paige), Mr & Mrs Fisher (Olivia & Alex), Mr McNutt/Miss Winder (Lily-Isobel), Mr Colluney/Miss English (Cara), Mr & Mrs Haslam (Matilda), Miss Cowell (Lauren), Mr & Mrs Lowe (Jessica)

Mrs Southward will contact:

Mrs Miller (M), Mr Hill/Miss Arnold (Reuben, Tobias), Mr & Mrs Leece (William), Mr & Mrs Miller (Robert), Mr & Mrs Gerrard (Emily), Mr and Mrs Briggs (Bradley), Ms Alston (Rio), Garstang Swimming Pool (Tu)

Mrs Kelsall will contact:

Mr & Mrs Eley (Kyle), Mr & Mrs Stanley-Smith (Sophie), Mr & Mrs Lawrenson (Virginia), Mr and Mrs Commander (Edward), Ms Swindlehurst (Rhys), Ms Wall (Che), Mr & Mrs Mason (Scarlett), Garstang Library (M), Mr Farmer (Tu), Mrs Seagar (Tu)

