



# Calder Vale St. John's CE Primary School Scorton CE Primary School Policy for Collective Worship



**Policy Agreed by Staff: October 2015**

**Policy Agreed by Governors: Review Date: September 2016**

**Collective Worship Coordinator: Helen Hesketh**

**Governor: Rev A. Muller, Calder Vale and Scorton**

Grow, Achieve, Explore

We aim to enable all members of our school community to fulfill their potential within a caring Christian ethos.

Therefore, as a school, our objectives are to:

- **Educate our children intellectually, socially, spiritually, emotionally, physically and aesthetically, and so develop the full potential of each child.**
- Stimulate pupils to develop lively, enquiring minds and promote active learning in all areas of the curriculum.
- Provide every opportunity for the children to develop the knowledge, skills, attitudes and values needed to enable them to enjoy living in a changing world.
- Be distinguished by the quality of care that we extend to all who are part of our greater school community.
- Encourage the children to have respect and consideration for others and so relate positively to other people.
- Reflect a commitment to the Christian faith in the family life of the school, and in the welcome to children, parents and members of the community.
- Welcome all children from the neighbourhood, whatever their parents' beliefs.
- Ensure that prayer and worship are central to the life of the school.
- Attach high priority to strong links between school, home and the United Parish

## **Scorton's Mission Statement:**

Jesus said: "Love one another as I have loved you" and this is our guiding principle. We care about each other, our work, ourselves and our community. Our school provides a safe, welcoming environment where children, parents and staff are respected and valued.

Our aims are to:

- Educate our children intellectually, socially, spiritually, emotionally, physically and aesthetically, and so develop the full potential of each child.
- Foster self esteem and a sense of responsibility and respect to others and the world around.
- Stimulate pupils to develop lively, enquiring minds and promote active learning in all areas of the curriculum.
- Provide every opportunity for the children to develop the knowledge, skills, attitudes and values needed to enable them to enjoy living in a changing world.
- Be distinguished by the quality of care that we extend to all who are part of our greater school community.
- Reflect a commitment to the Christian faith in the family life of the school, and in the welcome to children, parents and members of the community.
- To foster strong links between school, home and the United Parish.
- Encourage creativity and celebrate achievement in all aspects of school and home life.



# Calder Vale St. John's CE Primary School Scorton CE Primary School



## Values principles

Both schools have worked together to develop a set of values upon which all that we do is based. Our school values are celebrated and continually developed in all members of the school community. In our school these values are:

courage, creativity, peace, trust, forgiveness, justice, thankfulness, compassion, friendship, hope, truthfulness, humility.

### **1.0 Purpose of Document**

This policy reflects the schools' values and philosophy as outlined in the Mission Statements and the schools' trust deed in relation to Collective Worship. It sets out a framework within which teachers, clergy and others can operate and gives guidance on the planning and conduct of worship, its potential to contribute to children's spiritual, moral, social and cultural development and its links with the rest of the curriculum.

## **2.0 Audience**

This document is intended for:

All teaching staff  
Governors  
Clergy  
Visitors who, from time to time, may lead acts of worship  
Parents  
Diocesan Advisers  
Section 23 Inspectors

Additionally, it will be made available, for reference, to LEA advisers/inspectors and Section 10 Inspectors.

## **3.0 Fundamentals**

- a) Calder Vale St. John's and Scorton are Church of England Voluntary Aided Primary Schools. The Collective Worship provided is in conformity with the rites, practices and doctrines of the Church of England as laid down in the Trust Deeds of the schools.
- b) The contribution of Collective Worship to the implementation of our Mission Statements and the aims of the schools is fundamental to the Christian education which the schools seek to provide.
- c) Each pupil at the school will attend an act of Collective Worship on each day. This will often take the form of an act led by a teacher, one of the clergy, or sometimes, a visitor. There is also an important place for worship led by children. Such occasions are carefully prepared during R.E. lessons, and parents are often invited to attend. At times it is also appropriate for worship to take place in the classroom, where attention can be paid to the needs of pupils in a narrower range of ages.
- d) Religious Education and Collective Worship are closely interconnected. Some themes in Collective Worship reflect the work done in classrooms in R.E.
- e) The school has close links with its parish churches, St. John the Evangelist, Calder Vale and St. Peters, Scorton and aims to develop relationships with other local churches. The vicar of the United Parish of Calder Vale, Barnacre and Scorton leads worship regularly at the schools.
- f) At the end of each term and at important times in the Christian calendar which fall during term time, the schools meet for worship at their respective churches.
- g) On particular occasions the schools attend Sunday worship at their respective churches. Pupils at the school are regularly invited to attend the churches of the United Parish with their parents. Children whose families are members of churches other than those of the United Parish are encouraged to attend their places of worship with their families.

## **4.0 Responsibility for the Policy**

The Scorton Governing Body approved this policy on 21<sup>st</sup> October 2015; Calder Vale Governing Body approved this policy on 21<sup>st</sup> October 2015 after consultation with the staff. It will be reviewed every four years.

## **5.0 Responsibility for Implementation of Policy**

The Headteacher, Helen Hesketh, is responsible for implementation of the policy, and will make suitable arrangements for the planning and conduct of Collective Worship. The Governor responsible for RE is Rev. Anton Muller.

## **6.0 Statement of Broad Aims**

- a) Collective Worship in a Voluntary Aided Church School gives children an opportunity to become acquainted, through use, with a range of prayers, hymns and songs, stories and other material from the Bible and Christian tradition, as a means of fostering their knowledge of God and providing some means of making their own responses.

- b) Collective Worship provides a time for quiet contemplation, enabling those present to reflect upon significant experiences of life, its mysteries, joys and sorrows. It is an opportunity to respond to these personally and corporately and to become sympathetically acquainted with the responses made by others, today and in the past.
- c) Collective Worship helps children to explore important events and experiences in their own lives, to seek for meaning, purpose and value in them, and to integrate them into their own self-understanding, within the framework offered by Christian traditions and usages.
- d) Collective Worship fosters the spiritual development of children by encouraging experiences of wonder and awe in the natural world and in examples of human endeavour and by engaging both their minds and their emotions when responding.
- e) Collective Worship offers an opportunity for the school to meet together, to celebrate and mark shared occasions and to promote Christian values.

## 7.0 Content and Approaches

Worship will normally be organised according to a series of themes. Some of these will be directly related to the Christian calendar. At other times they will be drawn from aspects of human experience which reflect key spiritual and moral ideas, for example, love, forgiveness and friendship.

The themes will be selected and agreed among the staff and clergy in advance of each term and all those who lead worship will usually be asked to base their material upon the current theme. Teachers will use opportunities to develop the thematic ideas with their own classes, through discussion, in order to make the subject matter relevant for the children at their different ages and stages of development.

Major days in the Christian calendar will be observed, sometimes by means of a church service.

## 8.0 Resources

Resources used may include (see Appendix F) :-

- a) Activities from the Diocesan Pack, *God, Prayer and Spirituality*.
- b) Material from *Cracking R.E.*, a termly resource published by the Stapleford Project (in association with the 'Association of Christian Teachers')
- c) Material from SEAL
- d) *Junior Praise*
- e) *BBC Come and Praise*
- f) A selection of other Christian songs
- g) Fischy Music

# Appendix A

## Roles and Responsibilities

### **Headteacher should:**

- be aware of their legal responsibilities in regard to Collective Worship, taking account of the requirements of the Education Reform Act 1988, Education Act 1996 and the School Standards Framework Act 1998.
- take account of the policy and guidelines for Collective Worship issued by Blackburn Diocese
- ensure that governors and staff are informed and receive training to enable the school to implement statutory requirements and the Diocesan policy on Collective Worship
- ensure that the legal requirements for Collective Worship are met and that a daily act of Collective Worship takes place. Headteachers may designate the responsibility for managing Collective Worship to a co-ordinator or team. (see the Role of the Co-ordinator)
- through the school brochure or prospectus, inform parents of their child's entitlement to a daily act of Collective Worship and their right to withdraw their child if they wish (see Withdrawals). This statement should be distinct from the statement on Religious Education.

### **Governors should:**

- be aware of their legal responsibilities in regard to Collective Worship, taking account of the requirements of the Education Reform Act 1988, Education Act 1996 and the School Standards Framework Act 1998.
- take account of the policy and guidelines for Collective Worship issued by Blackburn Diocese
- in a Voluntary Aided take account of the School Trust Deeds and guidance offered by the Diocese. They are also responsible for appointing a Section 23 Inspector for the inspection of Collective Worship and should consult the Diocese on this matter
- be aware of any documentation relating to Collective Worship, produced by the school on their behalf
- ensure that all pupils receive their entitlement to a daily act of Collective Worship
- monitor and review the provision and development of Collective Worship as part of the Whole School Development Plan
- ensure that statements about Collective Worship in the school brochure or prospectus are distinct from statements relating to Religious Education

### **Collective Worship Coordinator should:**

- assisting the governors to carry out their legal responsibilities with regard to Collective Worship
- reporting to the governors on matters of concern and development
- communicate with members of the school community regarding the significance and content of acts of Collective Worship
- ensure that there is a development plan for Collective Worship which may at times form part of the Whole School Development Plan.
- organise/ lead training
- develop and maintain documentation for the effective planning, recording, monitoring and evaluating of acts of Collective Worship.
- be responsive to the needs and views of other members of the school community
- buy resources, provide access and advise staff on their use, including books, posters, visual aids, artefacts and music
- organise visitors
- develop long and short term plans
- prepare and display termly and weekly planning sheets
- ensure that a record of acts of Collective Worship is maintained
- monitoring Collective Worship

## Appendix B

### Collective Worship 4 Year Programme

Cycle A	
Autumn 2013	Harvest Christian Values: Advent & Christmas Remembrance
Spring 2014	Epiphany. Christian Value for Lent: Holy Week & Easter (Diocesan Materials) Christian Values:
Summer 2014	Resurrection Appearances; Ascension. Christian Values: Pentecost & Trinity :
Cycle B	
Autumn 2014	Harvest Values: Thankfulness. Christian value : creativity Advent & Christmas
Spring 2015	Epiphany. Christian Value for Lent: Holy Week & Easter Christian Values: Humility
Summer 2015	Christian Values: Forgiveness Ascension, Pentecost & Trinity

<b>Cycle C</b>	
<b>Autumn 2015</b>	Christian Values: Advent Light Christian Values:
<b>Spring 2016</b>	Christian Values:
<b>Summer 2016</b>	Christian Values:
<b>Cycle D</b>	
<b>Autumn 2016</b>	Christian Values: Advent Angels
<b>Spring 2017</b>	Christian Values: Trust, Humility SEAL Good to be me
<b>Summer 2017</b>	Christian Values:

<b>Cycle E</b>	
<b>Autumn 2012</b>	Harvest Christian Values: Creation Advent & Christmas Christian Values: Creativity <b>SEAL Good to be Me</b>
<b>Spring 2013</b>	Epiphany. Christian Value for Lent: Hope Holy Week & Easter (Diocesan Materials) Christian Values: Peace <b>SEAL Getting On &amp; Falling Out</b>
<b>Summer 2013</b>	Resurrection Appearances; Ascension. Christian Values: Friendship Pentecost & Trinity Christian Values: Courage <b>SEAL Going For Goals</b>
<b>Cycle F</b>	
<b>Autumn 2013</b>	Harvest & Christian Values: Thankfulness. Christian Values: Justice Advent & Christmas <b>SEAL Say no to bullying</b>
<b>Spring 2014</b>	Epiphany. Christian Value for Lent: Truthfulness Holy Week & Easter Christian Values: Humility <b>SEAL: Relationships</b>
<b>Summer 2014</b>	Christian Values: Forgiveness Ascension, Pentecost & Trinity Christian Values: Compassion <b>SEAL: Going for goals!</b>

## Appendix C

### Visitor Guidelines

Using visitors to lead an act of Collective Worship or as a resource or participant can enrich the experiences of pupils. As with any visitor to the school, it is advantageous to have clear guidelines so that both the school and the visitor know what to expect.

It is the school's responsibility to ensure that visitors know that:

- legal requirements may affect what they have to say. For example, there should be appropriate regard for the ages, aptitudes and family backgrounds of the pupils and that most acts of worship should be wholly or mainly of a broadly Christian character, without being distinctive of any one denomination
- representatives of faith communities may present their faith and the practices of their faith community for pupils to consider and reflect upon. They may not impose their views on pupils or criticise the viewpoints or faith stances of others

To assist visitors make an effective contribution to the Collective Worship they should be made aware of:

- policy and guidelines for Collective Worship
- the structure and organisation of Collective Worship for the day of their presentation
- the ages, aptitudes and family backgrounds of the pupils attending the act of Collective Worship
- what is expected of them in terms of theme and focus
- the length of time allowed for their presentation
- where their presentation fits into the overall programme for Collective Worship
- the resources and equipment available to them
- any recording documents they have to complete

Visitors should never be left alone with groups of pupils during the act of Collective Worship while staff are engaged elsewhere. Charity fund raising addresses should be limited to once or twice a year. Regular visitors should be encouraged to use a variety of styles and strategies in their presentations. Occasionally a visitor may present an address which does not form part of the school's Collective Worship programme.

## Appendix D

### Withdrawal of Pupils

Parents have the right to withdraw their child from attending an act or acts of Collective Worship on religious grounds. Parents should make their wishes known to the headteacher who will arrange that any pupils who are withdrawn will be supervised appropriately during the acts of Collective Worship.

Only parents have the right to withdraw pupils, either wholly or partly from acts of Collective Worship. Pupils should not be withdrawn so that they may participate in other activities.

## Appendix E Monitoring Collective Worship (1)

Area Monitored	Effective Provision	Needs some Development	Poor/No Provision
The job description for the co-ordinator fully describes all duties			
The duties of the co-ordinator have been carried out			
The co-ordinator has non-contact time to fulfil the required duties			
Collective Worship forms part of the whole school development planning			
Collective Worship is distinct from areas of the curriculum, particularly RE, in all school documentation			
Training has been provided where appropriate			
The right climate for Collective Worship has been secured			
A policy document is in place and reflects current practice			
The legal requirements for Collective Worship are being met			
Those leading Collective Worship are aware of the resources available			
Collective Worship is well resourced			
Collective Worship is well planned			
All acts of Collective Worship are recorded			
A list of appropriate visiting speakers is available			
All Collective Worship documentation is understood and used by those concerned			
Governors are aware of all Collective Worship documentation, policy and practice			
The timing of Collective Worship in the school day is appropriate			
The duration of acts of Collective Worship are appropriate			

## Monitoring Collective Worship (2)

Occasionally, acts of Collective Worship themselves should be monitored to ensure legal requirements are met and the school's policy is being implemented. This includes all forms of groupings: whole school, key stages, year groups and classroom based and led by various personnel including teachers, pupils and visitors. The following pro-forma can be used to monitor any one act of Collective Worship.

Area Monitored	Good	Satisfactory	Poor
The environment is conducive for Collective Worship			
The right atmosphere had been created and an appropriate focal point has been established			
Preparation was thorough			
Attention had been given to the age, aptitude and background of pupils and was inclusive of the whole school community			
Content was appropriate to the theme			
The values promoted by the school were addressed			
The ethos of the school was enhanced			
Opportunities for worship were provided through personal reflection and / or prayer			
There were opportunities for spiritual development			
Opportunities for moral, social and cultural development			
Links with areas of the curriculum			
Pupil involvement			
The pupils' comments about the experience:			
The leader's comments about the experience:			
Your evaluation of the experience:			

# Appendix F Resources

<b>Resources In Schools</b>	
<b>Websites</b>	<p>Many sites now feature material which is useful for assemblies / Collective Worship and this is just a selection</p> <p> <a href="http://www.assemblies.org.uk/">www.assemblies.org.uk/</a>  <a href="http://www.natsoc.org.uk/">www.natsoc.org.uk/</a>  <a href="http://www.culham.info/index.html">www.culham.info/index.html</a>  <a href="http://www.christian-aid.org.uk/">www.christian-aid.org.uk/</a>  <a href="http://www.cafod.org.uk/schools/default.asp">www.cafod.org.uk/schools/default.asp</a>  <a href="http://www.resite.org.uk/">www.resite.org.uk/</a>  <a href="http://www.stapleford-centre.org/">www.stapleford-centre.org/</a>  <a href="http://www.prayingeachday.org/">www.prayingeachday.org/</a>  <a href="http://www.reep.org/">www.reep.org/</a>  <a href="http://www.teachernet.gov.uk/management/assemblies">www.teachernet.gov.uk/management/assemblies</a>  <a href="http://www.assemblingcitizens.co.uk">www.assemblingcitizens.co.uk</a>  <a href="http://www.hibbert-assembly.org.uk/">www.hibbert-assembly.org.uk/</a>  <a href="http://www.schoolassemblies.btinternet.co.uk">www.schoolassemblies.btinternet.co.uk</a>  <a href="http://www.tere.org/primary/collective_worship">www.tere.org/primary/collective_worship</a>  <a href="http://www.tere.org/secondary/collective">www.tere.org/secondary/collective</a>  <a href="http://www.thefaithzone.org.uk/cowo.html">www.thefaithzone.org.uk/cowo.html</a> </p>
<b>Future resources that could be purchased</b>	<p> <b>Primary School Assemblies for the Autumn Term</b>  <b>Primary School Assemblies for the Spring Term</b>  <b>Primary School Assemblies for the Summer Term – Partners in Collective Worship</b>  <b>by Margaret Earnshaw</b>  <b>Pub:</b> Shire Educational Limited, PO Box 208, Ilkley, LS29 9ZE  <b>ISBN:</b>           <b>Autumn</b> 095465460-9                            <b>Spring</b> 095465461-7                            <b>Summer</b> 095465466-8 </p> <p> <b>Multi-faith Activity Assemblies by Elizabeth Peirce</b>  <b>Publisher: Routledge Falmer</b>  <b>ISBN:</b>           0-415-30359-1 </p> <p> <b>Starting Together by Brian Ogden</b>  <b>Publisher: The Bible Reading Fellowship</b>  <b>ISBN:</b>           1-84101-257-2 </p> <p> <b>Cracking Assemblies</b> by Margaret Cooling and Diane Walker  Published by The Stapleford Centre ISBN 0951653784 </p> <p> <b>Cracking Assemblies 2</b> by Margaret Cooling, The Stapleford Centre ISBN 1-902234-15-4 </p> <p> <b>On the shoulders of Giants!</b> By David Godfrey The Stapleford Centre ISBN 1-902234-18-9 </p> <p> <b>Time for Reflection</b> by K Kitching and A Sevier; Published by Belair Publications Ltd ISBN 094788274X </p> <p> <b>Instant Inspirations</b> by Crutchley and Parnell, Published by Barnabas ISBN 841010030 </p> <p> <b>Online to God</b> by Marian Strachan and Jane Taylor, pub IBRA  ISBN 0-7197-0990-3 </p> <p> <b>Poems and Prayers for a Better World</b> comp. by Su Box &amp; Felicity Henderson Lion ISBN 0 7459 3886 8  <b>Online to God</b> by Marian Strachan and Jane Taylor, pub IBRA  ISBN 0-7197-0990-3 </p> <p> <b>Worship!</b> by John Bailey National Society &amp; Church House Pub ISBN 0-7151-4915-6 </p> <p> <b>More Christian Assemblies for Primary Schools</b> by Sharon Swain Pub by SPCK ISBN 028105150X </p> <p> <b>Promoting Pupils' Spiritual, Moral, Social and Cultural Development through Collective Worship in the Primary School</b> by Julie Grove and Louise Tellam, Solihull SACRE publication </p>

**The Assemblies Resource Book**, Ed: Gordon Lamont, SPCK ISBN 0 281 05418 5

**Assemblies Resources**, Ed. Gordon Lamont, SPCK  
ISBN 0 281 05567 x

**Assemblies to teach Golden Rules** by Margaret Goldthorpe and Lucy Nutt,

**Learning Development Aids**, ISBN 1 85503 310 0

**Ready to Go! Ideas for Assemblies KS1** by Georgie Beasley, Scholastic ISBN 0 439 01776 9

**Ready to Go! Ideas for Assemblies KS2** by John Buckley, Scholastic ISBN 0 439 01777 7

**The Leopard Learning Assembly Book** by WJ and BJ Wilcock, pub Leopard Learning ISBN 1 899929 30 4

**Dance Assemblies** by Gill Jones (music: Roger Crompton), Southgate ISBN 1 87541 098X

**This Amazing World** Compiled by Lois Rock, Illustrated by Ruth Rivers, Lion ISBN 0 7459 4459 0

**The Maximus Mouse Primary Assembly Book** by Brian Ogden, Scripture Union ISBN 1 85999 492 X

**Hand-Up Assemblies for Juniors** by Tony Castle, pub Kevin Mayhew ISBN 1 84003 993 0

**Kings and Monkeys** by Michael Catchpool & Pat Lunt, pub Kevin Mayhew ISBN 1 84003 742 3

**Ugly Bugs and Apple Trees** by Michael Catchpool & Pat Lunt, pub Kevin Mayhew  
ISBN 1 84003 899 3

**Special Times for Infants** by Pamela Drew, pub Kevin Mayhew ISBN 1 84003 849 7

**In the Bag** by John Wright, pub Kevin Mayhew ISBN 1 84003 833 0

**The Gospels Unplugged** by Lucy Moore, pub Bible Reading Fellowship ISBN 1 84101 243 2

**1000 Prayers for Children** by Lois Rock, ill. by Ruth Rivers pub Lion ISBN 0 745946631

**A Calendar of Prayers** pub. by Lion ISBN 0 7459 4639 9

**Everyone's Singing Lord** comp by Sue Fearon, Pub A & C Black ISBN 0 7136 6372 3